

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, August 24, 2023
6:00 p.m. – Professional Development Room**

- Call to Order: The meeting was called to order at 5:31 p.m. by President D. List.
- Members Present: D. List, H. Ball, K. Carlson, J. Cook, L. Forsyth, C. Matthews
- Members Absent: L. Smith
- Also Present: P. McGee, L. Prinz, C. Stehm, K. Loftus, R. Stevens, B. Brown, K. Grattan, K. Kaercher, J. Back, R. Caldwell and 1 member of the audience.
- Executive Session: It was moved by H. Ball and seconded by K. Carlson to enter executive session at 5:31 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 6 Yes, 0 No.
- Return to Public Session: It was moved by H. Ball and seconded by K. Carlson to return to public session at 5:41 p.m.
The motion passed 6 Yes, 0 No
- President's Report: D. List stated GVSBA had their reorganizational meeting on August 15th. The Al Hawk Awards dinner will be on November 1st, and the Legislative Breakfast will be on January 20, 2024. She thanked P. McGee for setting up the BOE retreat the other night. She will not be here for Opening Day, but K. Carlson will be taking her place.
- Academic Focus: There was one student who was a summer graduate.
- Student Council Report: None
- Principals' Comments: K. Loftus reported:
- The Elementary School looks great! A big thank you to R. Caldwell and his crew.
 - After the Superintendent Conference on August 30th, UPK and Kindergarten will have an orientation for the incoming students to meet their teacher and find their classroom.
 - On August 31st you can stop by the Elementary School for Popsicles with the Principal.

- The Bergen Business and Civic Association hosted a school supply drop-off and donated school supplies to the school for students in need.

C. Stehm/K. Grattan reported:

- Thanked everyone for their support.
- Meeting with all faculty on August 30th during the conference day.
- Next Tuesday is the 6th Grade orientation and students will be given a tour, handed their Chromebook and shown to their lockers.
- Code of Conduct meetings will be held within the first weeks of school.

Director of
Instructional
Services
Comments:

B. Brown stated that the Consent Agenda contains an appointment for the 2023-2024 school year for a Special Education Coordinator. Also up for approval under New Business is the 6th-12th Grade Transition Specialist. Several Administrators attended CSE Chairperson training. A new phonics program is being implemented this year for grades 2-4. Next week substitute teachers/aides will be coming in for their annual training. This year SUNY Geneseo collaborated with Byron-Bergen in the Summer Reading Clinic and had 20 graduate students partner with a student to work one-on-one with them.

Director of
Technology &
Assessment
Comments:

J. Back stated the Summer Learning Program was a success. Approximately 80 students in grades 1-4 attended. Class sizes were small so teachers were able to focus more on ELA and Math with the students individually. It has been a busy summer for the technology department. Chromebooks have been updated and all Board of Education members have been added to ParentSquare. So far ten of the new interactive boards for classrooms have been installed and more are being delivered. There are a lot of opportunities for PD for faculty from Google Classroom to Kami.

Business
Administrator
Comments:

L. Prinz stated the auditors were here last week and so far everything is going well. There will be an Audit Committee meeting on September 21st at 5:00 p.m. The 2023-2024 Tax Warrant is up for approval under New Business. Tax bills are at the printer and should be to residents by September 1st.

Superintendent's
Comments:

P. McGee provided the Board with the "Our Board Focus" sheet which was developed during their retreat. There is an updated Emergency Communication for ParentSquare which will be shared with families shortly. The draft of the Strategic Plan is complete. Byron-Bergen was awarded a plaque from NYSPHSAA because 100% of our sports students were scholar athletes for last school year. There are two additions to New Business: 13.8 Approval of Resignation – Special Education Teacher – Lisa Haller (Eff. 8/21/23) and 13.9 Approval of Additional 2023-2024 Fall Volunteer Recommendation.

Consent Agenda: It was moved by J. Cook and seconded by K. Carlson that the following consent agenda be approved:

Approval of Minutes

July 13, 2023

Financial Matters

General Fund Bills: Warrant A-85, Ck. # 23926, \$1,000.00
Warrant A-86, Ck. # 23927-23970, \$96,600.52
Warrant A-2, Wire # 99174, \$339.00
Warrant A-3, Ck. # 23971-23972, \$251,337.18
Warrant A-4, Wire # 99176, \$83,477.39
Warrant A-5, Ck. # 23973-23977, \$3,830.63
Warrant A-7, Ck. # 23978-24004, \$173,447.53
Warrant A-8, Ck. # 24005-24006, \$12,402.52
Warrant A-10, Ck. # 24007-24035, \$291,780.32
School Lunch Fund Bills: Warrant C-24, Ck. # 201094-201097, \$6,304.83
Warrant C-1, Ck. # 201098, \$14.31
Federal Fund Bills: Warrant F-22, Ck. # 400505-400507, \$6,746.95
Warrant F-1, Ck. # 400508, \$6,096.00
Capital Fund Bills: Warrant H-15, Ck. # 2679-2690, \$680,082.73
Warrant H-1, Ck. # 2691-2697, \$837,639.15
Warrant H-2, Ck. # 2700-2702, \$190,317.38
Expendable Trust Fund Bills: Warrant TE-3, Ck. # 500252-500256,
\$1,950.00
Trust & Agency Fund Bills: Warrant TA-2, Wire # 1638-1642,
Ck. # 301303-301305, \$99,945.89
Warrant TE-3, Wire # 1643-1646,
Ck. # 301306-301308, \$116,663.68

Monthly Treasurer's Report – June 2023

Personnel Matters

Resignations/Retirement/Termination:

Resignation – Bus Driver – Robert Wilkins (Eff. 6/30/23)

Resignation – Modified Volleyball Coach –
Jessica Golino-Smith (Eff. 8/12/23)

Approvals:

Summer Hours – Strategic Plan Meeting

Alyssa Hancock	Diana Walther
Nicholas Muhlenkamp	Tiffany Luksch
Megan Wahl	Kenneth Gropp
Peter Spence	Michelle Matteson
Colleen Hardenbrook	Jenna Voos
Craig Schroth Jr	Dawn Reed
Kristina Bird	

2023-2024 Mentor Appointments

Robert Kaercher	Michelle Matteson
Kenneth Gropp	Alana Penna
Kenneth Rogoyski	Jessica Golino-Smith
Kelly Stephen	Megan Wahl
Erin Varley	

Summer Hours – Special Education

Evelyn Hunt	Alana Penna
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Summer Hours – Special Education CSE Meetings

Natalie Malick	Heather Young
Jenna Carney	Savannah Vascukynas
Michelle Matteson	Melissa Conaghan
Cayli Carmona	

Additional 2023-2024 Fall Coach/Volunteer Recommendations

Volleyball

Modified – Rebekah Ireland

Volunteer – Amaya Gunther

Probationary Appointment – Bus Driver – Donald Borland (Eff. 9/6/23)

Probationary Appointment – Bus Driver – Matthias Ellis (Eff. 9/6/23)

Probationary Appointment – Teacher Aide – Gina Perkins (Eff. 9/5/23)

Substitute Teacher Aide – Heidi Malin

Substitute Teacher Aide – Jessica Liles

Probationary Appointment – IT Operations Analyst I –

Daniel Lampley (Eff. 8/25/23)

Permanent Appointment – School Monitor – Heidi Malin (Eff. 9/1/23)

Permanent Appointment – School Monitor –

Kathleen Tardy (Eff. 9/16/23)

Permanent Appointment – Cleaner – April Dolph (Eff. 9/19/23)

Substitute Cleaner – Tyler Chapman

Additional 2023 Summer Curriculum Writing Hours

Alyson Tardy	Heather Painting
Katlin Blackburn	Diane Taylor
Lori Engle	

2023-2024 Jr./Sr. High Extra-Curricular Advisors

Sara MacKenzie	Academic Challenge Bowl
Kevin Bleiler	All County Band (7 & 8)
Kevin Bleiler	All County Band (9-12)
Joseph Paris	All County Chorus (7 & 8)
Joseph Paris	All County Chorus (9-12)
Kevin Bleiler	All State - Instrumental
Joseph Paris	All State - Vocal
Heather Painting	Alliance for Equality Club
Janet Williams	Alliance for Equality Club
Sandy Auer	Art Club - Jr. High School (6- 8)
Justine Fritz	Art Club - Sr. High School (9-12)
Sara Mackenzie	Brain/Scholastic Bowl Jr./Sr. High
Briana DelVecchio	Class Advisor - Grade 10

Amy Knell	Class Advisor - Grade 11
Jessica Golino	Class Advisor - Grade 11
Tiffany Luksch	Class Advisor - Grade 12
Nick Muhlenkamp	Class Advisor - Grade 12
Ken Rogoyski	Class Advisor - Grade 6
Ken Gropp	Class Advisor - Grade 7
Kerri Smith	Class Advisor - Grade 7
Aaron Clark	Class Advisor - Grade 8
Evelyn Hunt	Class Advisor - Grade 9
Alyson Tardy	Color Guard Advisor
Alyson Tardy	Drama Club (6-12)
Jeff Parnapy	Future Farmers of America (FFA)
Jessica Golino	ICE English Competition
Ken Rogoyski	Intramural Coach
Jessica Golino	Intramural Coach
Sara MacKenzie	Intramural Coach
Ken Rogoyski	Intramural Coordinator
Kevin Bleiler	Marching Band
Rebecca Logan	Math League - Jr. High School (7 & 8)
Jon DiLaura	Math League - Sr. High School (9-12)
Ken Rogoyski	Mock Trial - Elementary School (K-6)
Aaron Clark	Mock Trial - Jr. High School (7/8)
Ken Gropp	Mock Trial - Jr. High School (7/8)
Evelyn Hunt	Mock Trial - Sr. High School (9-12)
Andrew McNeil	Mock Trial - Sr. High School (9-12)
Alyson Tardy	Musical Staff
Ken Gropp	National Honor Society - Junior High (7-9)
Kerri Smith	National Honor Society - Junior High (7-9)
Laurie Penepent	National Honor Society - Senior High (10-12)
Justine Fritz	National Honor Society - Senior High (10-12)
Peter Spence	Outdoor Adventure Club
Sara MacKenzie	PageTurners (6-8) (Upper Level)
Laurie Penepent	PageTurners (9-12) (Advanced Level)
Alana Penna	S.A.D.D./Reality Check
Terry Vick	Science Olympiad
Shari Dressler	Science Olympiad
Ken Rogoyski	Science Olympiad
Joseph Paris	Singing Silhouettes
Ken Rogoyski	Ski Club
Joseph Paris	Solo Festival - GWMEA
Kevin Bleiler	Solo Festival - GWMEA
Kevin Bleiler	Solo Festival - NYSSMA - Band
Bob Lancia	Solo Festival - NYSSMA - Band (Gr. 5 & 6)
Joseph Paris	Solo Festival - NYSSMA - Chorus
Karen Tischer	Solo Festival - NYSSMA - Chorus (Gr. 5 & 6)
Sue Price	Spanish Club - Jr. High School (7 & 8)
Jeanne Rivera	Spanish Club - Sr. High School (9-12)

Heather Painting	Steppin Up (Builders Club) (7&8)
Kelly Lovell	Steppin Up (Key Club) - (9-12)
Aaron Clark	Strategic Games - Jr. High School (6-8)
Nick Muhlenkamp	Strategic Games - Sr. High School (9-12)
Alana Penna	Student Council - Jr./Sr. High School (6-12)
Sara MacKenzie	Student Council - Jr./Sr. High School (6-12)
Joseph Paris	Talent Show
Chris Wood	Technology Club - Jr. High School (6-8)
Marc Palmer	TESA/Robotics
Tiffany Luksch	Varsity Club
Nick Muhlenkamp	Varsity Club
Briana DelVecchio	Yearbook - Jr./Sr. High School (6-12)
Jenna Benedict	Yearbook - Jr./Sr. High School (6-12)

2023-2024 Jr./Sr. High Content Leaders and Coordinator Appointment

Content Leaders

Diana Walther – English

Tiffany Luksch – Math

Peter Spence – Science

Nicholas Muhlenkamp/Ken Gropp – Social Studies

Coordinator

Kerri Smith – Special Education

Miscellaneous Matters

Field Trip – FFA – National FFA Convention, Indianapolis, IN –
10/29/23-11/4/23

CSE/CPSE Review

CSE cases as presented

The motion passed 6 Yes, 0 No

Reports: Capital Project Update – R. Caldwell/Campus Construction
R. Caldwell and C. Magiera (Campus Construction) gave a Capital Project update. So far \$10.4 million has been completed. Phase 1 of the project is on track. Work on the soccer field, transportation department, elementary mechanical room, and natatorium is underway or complete. The maintenance department has completed work at the JV softball field, trails, dugouts, and track. The COEP project to remove a fuel tank has been completed.

Policy Committee Set Date
Update:

Facilities None
Committee
Update:

Budget Committee None
Update:

Audit Committee Update:	Meeting September 21 st at 5:00 p.m.
SOAR Update:	None
Positive Recognition:	None
Approval – 2023-2024 Tax Warrant	<p>Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by K. Carlson to approve the 2023-2024 Tax Warrant.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – Musco Lighting Contract	<p>Upon the recommendation of the Superintendent, it was moved by J. Cook and seconded by H. Ball to approve the Musco Lighting Contract.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – MOA between Byron-Bergen Central School District and the Byron-Bergen Faculty Association – Extracurricular Appointments	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve the MOA between Byron-Bergen Central School District and the Byron-Bergen Faculty Association – Extracurricular Appointments.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – MOA between Byron-Bergen Central School District and Byron-Bergen Sports Boosters	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the MOA between Byron-Bergen Central School District and Byron-Bergen Sports Boosters.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – 2023-2024 Code of Conduct	<p>Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Forsyth to approve the 2023-2024 Code of Conduct.</p> <p>The motion passed 6 Yes, 0 No.</p>
Approval – 2023-2024 District-Wide School Safety Plan	<p>Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by J. Cook to approve the 2023-2024 District-Wide School Safety Plan.</p> <p>The motion passed 6 Yes, 0 No.</p>

Approval –
MOA between
Byron-Bergen
Central School
District and the
Byron-Bergen
Faculty
Association –
2023-2024
6th-12th Grade
Transition
Specialist –
Nichole Whiteford

Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Forsyth to approve the MOA between Byron-Bergen Central School District and the Byron-Bergen Faculty Association – 2023-2024 6th-12th Grade Transition Specialist - Nichole Whiteford.

The motion passed 6 Yes, 0 No.

Approval –
Resignation –
Special Education
Teacher – Lisa
Haller (Eff. 8/21/23)

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by L. Forsyth to approve the Resignation – Special Education Teacher – Lisa Haller (Eff. 8/21/23).

The motion passed 6 Yes, 0 No.

Approval –
2023-2024 Fall
Volunteer
Recommendation

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by H. Ball to approve the Additional 2023-2024 Fall Volunteer Recommendation:
Volleyball
Cindy D’Errico

The motion passed 6 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting’s Agenda:

- Policy Committee Update
- Facilities Committee Update
- Budget Committee Update
- Audit Committee Update
- SOAR Committee Update
- Positive Recognition

Adjournment:

It was moved by J. Cook and seconded by C. Matthews to adjourn the meeting at 8:27 p.m.

The motion passed 6 Yes, 0 No.